

**MINUTES OF THE EXTRAORDINARY MEETING OF
BOLTON-BY-BOWLAND, GISBURN FOREST & SAWLEY PARISH COUNCIL HELD ON
23 AUGUST 2021 at TOSSIDE COMMUNITY HALL.**

Meeting commenced 7.45pm.

Present: Cllr. Derek Glover (chairman), Cllr Hayden Fortune (acting proper officer/clerk), Cllr Paul Wilson, Cllr Arnold Foster, Cllr Nigel Bunyan.

- 1. To receive and approve apologies for absence** Apologies: Cllr Susan Whitaker, Cllr Keith Whitwell.
- 2. Cllr Fortune to accept clerk resignation and liaise with her to return all parish council files and proper and to obtain her final settlement.**
- 3. Cllr Foster had been to Barclays Bank and cancelled the current cheque book, request new cheque book, six months' parish council bank statements. To arrange for Cllr Wilson and Cllr Glover to become bank signatories.**
- 4. New computer for parish council.**

£2000 budget to be set for new computer and accessories to be purchased by finance committee and for use by acting and future clerk.

- 5. Acting clerk and chair to advertise for new clerk. Chair closed meeting at 8.35pm.**

Hayden Fortune **Acting Proper Officer**